

# Vital Statistics: Funeral Director Guidance

To help prevent the spread of COVID-19, the Toledo-Lucas County Health Department will be limiting our in-person interactions effective March 20, 2020 until further notice. Please note the following changes:

- The Bureau of Vital Statistics will no longer have walk in services
- Filing of death certificates will only be done by Electronic Filing. Required documents for Electronic Filing:
  - Request for Approval for Electronic Filing of Death Certificate
  - Application for Certified Copies
  - Certificate of Death signed by a Doctor
- The required documents for Electronic Filing should be submitted to [deathcert@co.lucas.oh.us](mailto:deathcert@co.lucas.oh.us)
- Death certificates **WILL NOT BE READY** until you receive an email from us. This email will include date and time for pick up as well as directions for pick-up and the amount owed for certificates and permits if we do not have on file your credit card information.
- Burial permits will only be approved during our regularly scheduled hours. After the permit is approved, you may print your own permit.
- If you have any questions, we can be reached at (419) 213-4100 Option 6.

