

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254
June 26, 2018– 8:30 A.M.

I. Call to Order and Roll Call

Dr. Donna Woodson, President, called the meeting to order at 8:30 AM.

A roll call was taken of Board Members for attendance.

Present: Barbara Conover, Richard Fernandez, DPT, Perlean Griffin, Matthew Heyrman, Ted Kaczorowski, Donald Murray, Susan Postal, Donna Woodson, MD. (Johnathon Ross, MD arrived at 9:30 AM).

Excused: Fritz Byers & Barbara Sarantou

Absent: Reynald Debroas

II. Introduction of Guests

Eric Zgodzinski introduced guests: Lauren Lindstrom, Toledo Blade; AFSCME and ONA representatives: Nate Fries and Cindy McLeod.

Staff & Others: Eric Zgodzinski, Tina Stokes, David Welch, Shannon Lands, Kelly Burkholder-Allen, Barry Gordon, David Grossman, MD, Vaughn Jackson, Alice Dargartz, Legal Counsel: Kevin Pituch

III. Additions/Deletions to Agenda

None

IV. Approval of the May 24, 2018 BOH Minutes

(Resolution 2018.06.071) A motion was made by Perlean Griffin and seconded by Don Murray to approve the minutes of the May 24, 2018 Board of Health meeting. Motion carried. 8 yeas, 0 nays.

V. Approval of Payment for May 2018 Vouchers

Ted Kaczorowski presented the May, 2018 vouchers which were reviewed at the Monday, June 16, 2018, meeting of the Audit/Finance Committee.

(Resolution 2018. 06.072) A motion was made by Perlean Griffin and seconded by Susan Postal to approve the May, 2018 vouchers. Motion carried. 8 yeas, 0 nays.

VI. Legal Update

Legal Counsel, Kevin Pituch, stated that he would be presenting during the Executive Session.

VII. Executive Session

(Resolution 2018.06.073) A motion was made by Don Murray and seconded by Ted Kaczorowski to enter into Executive Session for the purpose of pending court action. Roll call vote was taken. 8 yeas, 0 nays.

Eric Zgodzinski asked that David Welch, Shannon Lands, Tina Stokes, Kelly Burkholder-Allen, Barry Gordon, and Vaughn Jackson remain.

(Resolution 2018.06.074) A motion was made by Don Murray and seconded by Richard Fernandez, DPT to come out of Executive Session. A roll call vote was taken. 8 yeas, 0 nays.

VIII. Prior Business

A. Clinics/FQHC Update – Eric Zgodzinski reported as follows:

- There are two more days of the clinic services as they have been structured for years. The last couple of weeks have been a little stressful in making sure our patients have good continuity of care. Kelly Burkholder-Allen has been working feverishly making sure that we have Standing Orders so that after July 1st we can still take care of patients, whether that care is ensuring they are able to get prescriptions or guiding them to another doctor or medical home for continued care.
- We have been looking at what the next 30 days will look like for the department. We will have to take some of our resources and earmark them for patients calling in for their medical records, and extending pharmacy hours over the next two weeks to ensure patients are covered with regards to their prescriptions.
- Shannon Lands has been getting information out in the media. We have made sure we are talking about the clinics and what is going on. There have been misconceptions that the whole department is closing. Another issue we have heard is that clients were thinking that WIC is closing. We have been addressing these issues in the media. After July 1st Shannon will be working on rebranding the agency and our available services.
- The current plan for the FQHC is to open up on Starr Avenue a few blocks from the MLK Bridge. There is also a possibility that the group will be setting up at WLCC. Information is being given out to patients and others about where the FQHC will be setting up and how to contact them. It has been indicated that Velda Coleman will be providing services with the new entity unless other circumstances change. Dr. Woodson stated that she wondered if Urgent Care and Emergency Centers were going to have an onslaught of people requiring immediate care.
- Eric stated that he has spoken with HRSA's close-out specialist and walked her through what we are doing after July 1st. She was extremely pleased. She stated that TLCHD has gone above and beyond what most closing FQHC's have done. We were provided with some information regarding how to avoid or minimize using general revenue funds for the close-out procedure.

IX. New Business

No new business

X. Committee Reports

A. **Audit/Finance Committee Report**

Ted Kaczorowski stated that the Audit/Finance Committee met on Monday, June 18, 2018. The packet provided has all of the financial data that was reviewed by the Audit-Finance Committee. This information was sent to all Board Members via email prior to this meeting for review. The packet consists of the following:

- 1) Review – Month of May 2018 Financial Status
- 2) Review – June 2018 Bill Schedule
- 3) Review – Grant Funded Program
- 4) Review – Contracts
- 5) Review – Transfers of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of May 2018 in the ordinary course of business. Total transfer is \$125,407.29 consisting of changes in various expense categories.

(Resolution 2018.06.75) A motion was made by Matt Heyrman and seconded by Perlean Griffin to approve the Transfers of Appropriations for the month of May, 2018 in the amount of \$125,407.29. Motion carried. 8 yeas, 0 nays.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of May 2018 in the amount of \$1,079,596.12. This represents a decrease in revenue estimate and appropriation totaling \$188,582.88 for four projects in the Grant Fund and new revenue estimate and appropriation totaling \$1,253,929.00 for two projects in the Grant Fund.

(Resolution 2018. 06.076) A motion was made by Barbara Conover and seconded by Susan Postal to approve the changes in Revenue Estimates and Expense Appropriations for the month of May 2018 in the amount of \$1,253,929.00. Motion carried. 8 yeas, 0 nays.

- 6) Other Items -- FQHC Report and Clinic Activity Reports

(Resolution 2018.06.77) A motion was made by Perlean Griffin and seconded by Richard Fernandez to approve the Audit/Finance Committee Report in its entirety. Motion carried. 8 yeas, 0 nays

B. **Personnel Committee Report**

- a. No Report

C. **Environmental Health Committee Report – Donald Murray**

Donald Murray reported that there were five items brought to the Environmental Health Committee at the June 20, 2018 meeting. There were four summons being served and an update on the City of Toledo Lead Ordinance.

1. Summons:

- b. A summons was issued to the Dollar Tree Store at 559 E Manhattan, regarding rodent activity in the food facility. This facility has been experiencing rodent activity since a complaint filed on February 8, 2018. Efforts to control the problem have not been successful. The food facility license was suspended on June 11, 2018. The management has stated that the issue will be corrected by July 5, 2018.
- c. A summons was issued to the Family Dollar Store at 557 E Manhattan, regarding rodent activity in the food facility. This facility has been experiencing rodent activity on and off since a complaint filed on October 10, 2017. Efforts to control the problem have not been successful. The Area Operations Manager and Store Manager appeared for the summons. They are working with the pest control company and the property owner to rectify the issue. The store's license is currently under suspension and will remain under suspension until an inspection is performed and the problem is rectified. The two above facilities are in a building that has an empty store between them.

The property owner has sent an email stating they are looking into making the repairs to the building which will eliminate the openings for the rodents to get into the building. The July 5th deadline still stands so there is no further action needed at this time.

- d. A summons was issued to the owner of 11520 Rachel Road, Curtice, OH to tie the sewage system into the sanitary sewers which are available to the property. The property owner has failed to comply or to appear for the summons. It is the recommendation of the Environmental Health Committee to take legal action against the owner of the property. Sewers were made available several years ago and the property owner did not connect at that time.
 - e. A summons was issued to the owner of 39 S. Centennial Road to have the septic system repaired/replaced due to surfacing sewage. The property owner has failed to comply or to appear for the summons. It is the recommendation of the Environmental Health Committee to take legal action and to post the property "unfit" for habitation.
2. Lead Ordinance Update:
- a. Judge Jennings has issued a preliminary injunction to halt any action regarding the City of Toledo Lead Ordinance until a decision is made within the court.

(Resolution 2018.06.78) A motion was made by Matt Heyrman and seconded by Ted Kaczorowski to approve the Environmental Health Committee report. Motion carried. 8 yeas, 0 nays.

D. Facilities Report

- a. Barbara Conover reported that the Facility Committee met on June 12, 2018. They reviewed the following three items:
 - i. Internal Facility Committee Survey which collected the thoughts and wishes of the staff when it comes to searching for a new location.
 - ii. Building Needs Template. The City of Toledo provided the Health Department with a template to better assist in finding a new location. Shannon Lands completed the template with aid from the Internal Facility Committee. This was submitted on May 30th.
 - iii. Building/Maintenance Expenditures from 2014 – 2018. The average amount spent since 2014 is approximately \$380,000 per year. Eric stated that a professional will

be brought in to help get through the initial stage and help to understand what will be needed internally.

(Resolution 2018.06.079) A motion was made by Ted Kaczorowski and seconded by Don Murray to approve the Facilities committee report. Motion carried. 8 yeas, 0 nays.

E. Legislative Committee – Eric Zgodzinski

- a. No report.

XI. Pending Business

A. Division Reports

a. Health Promotion/Policy Integration – Shannon Lands reported

- i. The Tobacco Prevention Program is wrapping up the grant year. Final report is being completed. Another ODH Tobacco Prevention Grant has been submitted. We have received an unofficial report that we are being awarded the grant in the amount of \$74,000. This grant only provides for tobacco prevention work within the City of Toledo. The most recent accomplishment is that the Arlington by the Bay Apartment complex has been converted to completely smoke-free. This complex consists of 55 apartment units. There will be a kick off in July in Columbus to provide training for this grant.
- ii. Top Spot Awards were presented in early June at St. Luke's Hospital. This award recognizes exceptional food operation establishments. This is a voluntary program based on the previous year's inspections and noted violations. There were 81 food establishments recognized.
- iii. TLCHD along with the City of Toledo, the University of Toledo, and NW Ohio River Runners held a press conference on June 18th announcing the rescission of the contact advisory for the lower eight miles of the Ottawa River.
- iv. The Community Cessation Initiative is eight months into the first of a potentially 3 year grant. This program has all new staff members. The staff is doing a phenomenal job. The continuation grant for November 2018 – October 2019 has been submitted. ODH has decided, since we are such a large county, they would increase the award amount from \$324,000 to \$483,000. There are five Provider Partners and 8 referral partners who have signed on or are in the process of signing up. Advertising is being done to encourage smoking cessation.
- v. The 4th Annual Drive the Lead Out Golf Outing will be on September 8, 2018 at 8:00 AM at the Heather Downs Country Club golf course. The proceeds from this golf outing are used to purchase cleaning supplies for the Lead Program.

Dr. John Ross arrived

b. Environmental Health – Dave Welch reported

- i. On July 12, 2018 there will be a webinar concerning the Harmful Algal Bloom season. The webinar is being put on by NOAA (National Oceanic and Atmospheric Association) with the forecast for the coming season.
- ii. ODH has declared a statewide Hepatitis A outbreak. There are 11 cases in Lucas County, 7 of which are related to the Michigan outbreak. Our staff has taken a proactive approach in getting information and vaccine out to the community.

- Sanitarians are taking information out when they go on an inspection at restaurants. These efforts began in late 2017 and with distribution to local food establishments.
- iii. With the Lead Ordinance under injunction, our staff have had time to step back and do some additional education and outreach to promote Lead Prevention and Childhood Lead Testing. Vaughn Jackson stated that we have purchased several nice display units that will be put out in the community where children frequent (YMCA, libraries, and other locations around the Health Department). The displays will have pamphlets for the community to learn about the hazards of lead poisoning.

c. Health Services – Kelly Burkholder-Allen

- i. WIC will begin handing out the Farmers' Market redemption coupons on July 9th. They can be redeemed for up to \$20 worth of locally grown produce and herbs.
- ii. Mobile Vision staff has finished the academic year and will be working in the youth camps sports programs. They have been to 40 schools this year and provided 1446 comprehensive eye exams with 795 pair of glasses dispensed and 283 remakes dispensed.
- iii. Healthy Start program and the Maternal Health Group have been very busy. There have been 598 participants served this year so far.
- iv. *Getting to 1* Coalition has conducted a *Cost of Poverty Experience* (C.O.P.E.) and other presentations throughout the community
- v. Cribs Distribution Program. There are two funded programs: one is for Safe Sleep which has distributed 154 cribs and the other is for Cribs for Kids which has distributed 182 cribs.
- vi. Transportation Health Education conducted a Transportation Training on June 19th which discussed the various voucher systems and programs available at TARTA and what transportation assistance the Medicaid Managed Care programs can provide to young moms and children to get them to their appointments.
- vii. Dr. Ross asked what the cost of the Hep A vaccine is. Kelly responded that our cost is \$62. We received a large allotment of Hep A vaccine from the State of Ohio for individuals who are indigent or under-insured. Dr. Ross asked if encouraging a mandatory vaccination for food service workers would be a possibility since it is such a commonly spread disease. Kelly stated that for children, this is not a mandatory vaccination under current guidelines. Eric stated that we have had discussions with ODH about this issue. ODH does not want us to push vaccinations for food service workers. One of our counties cases works at a restaurant so we would otherwise be wholeheartedly willing to support this along with supporting childhood vaccination. Matt asked if this is mostly from an economic perspective. Eric stated that there are two issues, one being the availability of vaccine which is in short supply and ODH is saying that the Epi link is not there. However, we are seeing in Michigan that this is not the case.

Matthew Heyrman left at 10:33 AM

XII. Health Commissioner's Comments – Eric Zgodzinski

- a. Eric wanted to let the Board know that there are some employees who are melancholy about the changes. However, it is up to leadership to make sure our staff understands this is a great time to be with TLCHD. We now have the chance to create programs and procedures that can address many of our health concerns. For many employees the shy is the limit for their programs.

XIII. Other Items and Public Health in the News –

a. Dr. Woodson reported on the issue of Gun Violence as a Public Health Issue in the United States as discussed at the Annual AMA Meeting in Chicago in June 2018; she attended as a delegate to the AMA from Ohio. John Ross, MD and Richard Fernandez, DPT, had expressed an earlier interest in this topic. Eric asked that copies of the gun violence stats from this report be sent to all Board members.

XIV. Next Meeting Dates:

August 23, 2018
September 27, 2018
October 25, 2018

XV. (Resolution 2018.06.080) A motion to adjourn was made by Donald Murray and seconded by Ted Kaczorowski to adjourn. Motion carried. 8 yeas, 0 nays Meeting ended at 9:57AM.

Signed:





**Dr. Donna A. Woodson, President
Lucas County Regional Health District Board**

Attested By:



**Eric J. Zgodzinski, MPH, RS, CPH
Secretary to the Board**