



# BODY ART INFECTION PREVENTION and CONTROL PLAN GUIDELINE

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In accordance with Ohio Administrative Code Chapter 3701-9, a body art facility shall maintain and follow a written Infection Prevention and Control Plan, provided by the owner or established practitioners, specifying procedures to achieve complete disinfection and decontamination of equipment and instruments, standard precautions and aseptic techniques, and safe handling of needles and other materials that may lead to the transmission of bloodborne and other infectious diseases.

The body art facility owner shall provide onsite training on the facility's Infection Prevention and Control Plan to the body art practitioners and employees or individuals involved with decontamination and sterilization procedures.

Training shall be provided when tasks where occupational exposures may occur are initially assigned, anytime there are changes in the procedures or tasks and when new technology is adopted for use in the body art facility, but not less than one year.

The Infection Prevention and Control Plan shall be maintained current and updated whenever there are changes to any procedures or tasks listed and when new technology is adopted for use in the facility. Any updated copies of the Infection Prevention and Control Plan shall be submitted to the Toledo-Lucas County Health Department to be kept on file.

Name of Body Art Facility: \_\_\_\_\_

Address of Facility: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Type of Body Art Facility: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**1. Decontamination and Disinfection of Environmental Surfaces:**

Describe the procedures for decontamination and disinfecting environmental surfaces such as workstations and non-disposable equipment that does not get sterilized. Identify items that are to be disinfected and the disinfectants that are to be used. (OAC Chapter 3701-9-02 (B) (8) (a))

a. Workstation surfaces/counter tops:

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b. Workstation chairs/stools:

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c. Trays:

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d. Armrests:

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e. Headrests:

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f. Procedure Area:

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g. Tables:

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h. Tattoo machine and clip cord:

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i. Reusable instruments, calipers, needle tubes, etc. portable light fixtures or other:

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- j. Permanent cosmetic machine:

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**2. Decontamination, packing, sterilizing, and storage of reusable equipment and instruments:**

Describe the procedures used for decontaminating, sterilizing, packing, and storing of reusable equipment and instruments. Indicate whether the body art facility uses all pre-sterilized, single-use/disposable instruments; or sterilizes instruments using a steam sterilizer designed to sterilize hollow instruments and is equipped with a drying cycle. Describe in detail the steps of the sterilization process for non-disposable instruments and include the procedures for the monitoring functions of the sterilizer and record keeping details. (OAC Chapter 3701-9-02 (B) (8) (b))

- a. Needle tubes:

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- b. Needles:

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- c. Other instruments:

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**3. Storage:**

Describe the location and equipment used for the storage of clean and sterilized instrument peel packs to protect the packages from exposure to dust and moisture. (OAC Chapter 3701-9-02 (B) (8) (b))

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**4. Set Up and Tear Down of Workstation:**

Describe the procedure for setting up and tearing down the workstation for the following procedures. (OAC Chapter 3701-9-02 (B) (8) (d))

- a. Tattoo:

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b. Piercing:

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c. Permanent Cosmetics:

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**5. Prevention of Cross Contamination:**

Describe the techniques used to prevent the contamination of instruments, tattoo machines, trays, tables, chairs, clip cords, power supplies, squeeze bottles, inks, pigments, lamps, stools, soaps, procedure sites and additional areas of potential contamination during body art procedures. Include barriers provided to prevent cross contamination. Describe how procedure sites are prepared for the body art procedure. (OAC Chapter 3701-9-02 (B) (8) (d))

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**6. Sharps Containers:**

Describe the procedures used for the safe handling of sharps and indicate the location of in-use sharps containers. Indicate disposal frequency for sharps waste. Indicate method of infectious waste disposal. (OAC Chapter 3701-9-02 (B) (8) (e))

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**7. Sharps Disposal:**

Describe the disposal of sharps used during body art procedures. (OAC Chapter 3701-9-02 (B) (8) (e))

a. Needles and needle bars:

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b. Razors:

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- c. Other sharps or single-use marking pens used on open skin:

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**8. Sterilization of Jewelry:**

Describe the procedure used for the sterilization of jewelry prior to placing into newly pierced skin. (OAC Chapter 3701-9-02 (B) (8) (b)(c)(d))

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**9. Sterilization Room:**

Describe the procedure used for decontaminating instruments prior to placing them into the autoclave. Indicate whether instruments are manually washed or machine washed, such as with an Ultrasonic machine. Describe the material used for soaking dirty instruments in the machine. (OAC Chapter 3701-9-02 (B) (8) (b))

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**10. Disinfection Products:**

List the disinfectant products used at the body art facility. (OAC Chapter 3701-9-02 (B) (8) (a))

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**11. Time and Temperature:**

List the temperature of the autoclave and duration of time at that temperature required for the sterilization of clean instruments. Indicate where the sterilization log is maintained on-site. (OAC Chapter 3701-9-02 (B) (8) (b))

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**12. Personal Protective Equipment:**

List the personal protective equipment used during a body art procedure for the artist and the client. (OAC Chapter 3701-9-02 (B) (8) (d))

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**13. Handwashing sink:**

List the locations of the handwashing sinks and describe the items supplied at each sink. (OAC Chapter 3701-9-02 (B) (8) (d))

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**14. Aftercare Procedure:**

Describe the written recommendation and care information provided to the client after a body art procedure. List the type of bandages or wrapping provided after a body art procedure. (OAC Chapter 3701-9-02 (B) (8) (f))

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**15. Negative/Failed Spore Test:**

Describe the procedure conducted when a weekly spore test has failed. Indicate where the facility maintains a spore test log on-site. (OAC Chapter 3701-9-02 (B) (8) (b))

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Maintain a copy of this completed document in your files. Submit one copy to the Toledo-Lucas County Health Department.

*I hereby certify that all body art practitioners performing body art at this facility and employees or individuals involved with decontamination and sterilization procedures have been trained with the procedures and information contained in this document. To the best of my knowledge and belief, the statements made herein are correct and true.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_