

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254

June 25, 2015 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Darlene Chaplin, Barbara Conover, Mary Duncan, Donald Murray, Perlean Griffin, Matthew Heyrman, Robert Reinbolt, Barbara Sarantou, Dr. Donna Woodson

Absent: Reynald Debroas, Hans Schmalzried, and Dr. Christopher Sherman (all excused)

Guests: Cindy McLeod, ONA Representative; Dena Nowakowski, Union Steward, AFSCME; Evy Jarrett (for Kevin Pituch), Assistant Prosecutor; Jeanetta Francy, Student, University of Toledo

Guest Speaker – Janet Schroeder, City of Toledo Public Utilities – Harmful Algal Blooms (HAB) Update

Staff: Jerry Bingham, Mary Frank, Dr. David Grossman, Barbara Gunning, Joanne Melamed, Brandon Palinski, Larry Vasko, Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Cindy McLeod, Jennifer Gottschalk, and Jeanetta Francy. He noted that Janet Schroeder would be here today to make a presentation on HAB and the City of Toledo's efforts and plan to stay ahead of these items.

Minutes of May 28, 2015

The minutes of the May 28, 2015 meeting were reviewed.

Dr. Donna Woodson suggested that the guest sign-in sheet be included in the future as part of the official Board minutes. On page 2, under the Heading of Jim Shaw, add the word "Comments". Use official terminology - "FQHC Look-Alike" throughout. There was agreement.

Barbara Conover made a motion to accept the minutes as amended. Barbara Sarantou seconded the motion. A vote was taken of those present. Motion carried.

Agenda

Dr. Donna Woodson announced that there would be no executive session today. Janet Schroeder from the City of Toledo will be here to provide a water update. Dr. Woodson noted that three committees (Personnel, Facility and WLCC Ad Hoc) do not have a report today. Also, there are no additional contracts to the Board.

Vouchers

Matt Heyrman said that the Audit/Finance Committee met on June 23, 2015 and reviewed the June vouchers. The committee found the June Bill Schedule to be satisfactory and recommended approval. Board members reviewed the June Bill Schedule.

Robert Reinbolt made a motion to approve the payment of the June vouchers. Perlean Griffin seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

Old Business

Follow-Up Items

Dr. David Grossman said that he would provide an FQHC update after the Prosecutor's Update.

Prosecutor's Update

Roadhouse - Update

Evy Jarrett announced that the only item Kevin Pituch had for the Board was a follow up on the Roadhouse situation. Mr. Russ Kadri has not yet signed the Consent Agreement. Mr. Pituch has given Mr. Kadri a June 26, 2015 deadline.

Donald Murray explained why the letter had to be written to Mr. Kadri. Mr. Murray said that initially it was his understanding that Mr. Kadri and his attorney would show up at the meeting and the agreement would be executed. It was found that Mr. Kadri had again switched attorneys. We are back to the original attorney and there was no agreement. There was also a wide variance between their position and our position. Both parties were at odds. Mr. Murray said he would provide further details under his committee report. The outcome of this case could set a precedent.

Federally Qualified Health Center (FQHC)

Dr. David Grossman said that the Health Department did not get the FQHC grant, but we are strongly pursuing and moving forward on obtaining a FQHC Look Alike.

We recently held a FQHC Board meeting. This board includes at least three clients. Much valuable information was gained from their input and points of view regarding improvements. Dr. Eugenia Ilo, newly-hired physician, is working out well. Work continues to fill in the gap regarding a physician for pediatrics.

There was an inquiry about specifics of the grant and why the Health Department did not receive it. Dr. Grossman explained that the letter of explanation identified the reasons why we did not get the grant. Barbara Gunning noted that the Health Department had many strengths and few weaknesses. Our grant received good reviews. The Health Department was graded on seven criteria; it had four areas of weakness. These items were discussed in detail. Dr. Grossman stated that overall he thought the comments were good. We will continue to work on this item and resubmit it as a FQHC Look Alike.

Matt Heyrman asked about the use of the consultant involving this grant application.

Joanne Melamed explained that we used a consultant for the original application. However, there is no need to use a consultant at this point. The Health Department will proceed on its own. Dr. Grossman noted that one difference between FQHC Look Alike and FQHC is that one may apply for a “new point of entry”. This allows for the opening of an additional location. The Health Department will continue to pursue FQHC Look Alike status.

Janet Schroeder, PIO, City of Toledo Utilities Department

Dr. Grossman introduced Janet Schroeder. The Ohio EPA has changed the rules by making two different levels of microcystin. One is for kids who are under the age six, the other one is for adults. This has been moved up to 1.6 parts per billion. Janet will provide an update on the specifics.

Janet Schroeder provided a slide showing how shallow Lake Erie is compared to other lakes. This demonstrates that our land use around the lake is comprised primarily of intensive general farming and urban activity, compared to, for example, Lake Superior, which is forested. The HAB incident last year proved that better tools for detection were needed. Other needed items included: additional chemical feed capacity, approved emergency response, improved communications, etc.

An explanation of what is different this year included: early warning system in place, water monitoring “sondes”, advanced warning tools, additional powdered activated carbon (pump station), additional powdered activated carbon feeds, new protocol (lagoons), new contracts, emergency preparedness (updated procedures/workshop), updated City of Toledo website (HAB), developed partnerships, developed early text alert system, (HAB communications plan), created a stakeholder advisory group, developed a “dashboard” idea. The dashboard is used as a quick reference showing day-by-day water quality.

Janet Schroeder said she will continue to take input and feedback from interested parties regarding improvements.

Dr. Donna Woodson asked how this information would be reported to the public other than the website.

Janet Schroeder said conversations about this item continue. The broadcast media is posting that information on their broadcast sites. Part of the thinking is that we work together with the Health Department, as this is a public health issue as much as a water issue in the City of Toledo.

Robert Reinbolt suggested the use of free electronic billboards. Janet Schroeder said she would certainly consider it. Janet Schroeder said that the Health Department team has been extraordinarily helpful regarding HAB. Dr. Woodson thanked Ms. Schroeder for her presentation.

New Business

Confirmation of New Employees

Larry Vasko reported that there were four newly hired employees and one separation this past month.

Lauren Glovinsky was hired as a Sanitarian-in-Training on June 1, 2015 at a rate of \$17.00 per hour. Barbara Jordan was hired as a Sanitarian-in-Training on June 8, 2015 at a rate of \$17.00. Alexandria Mathewson was hired as a Public Health Nurse on June 8, 2015 at a rate of \$22.68. Julie McCarthy was hired as a Sanitarian-in-Training on June 22, 2015 at a rate of \$17.00. Jessica Cox, Sanitarian-in-Training, resigned effective June 5, 2015.

Donald Murray made a motion to accept the report. Robert Reinbolt seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

Donald Murray reported that the committee met on June 17, 2015.

The Roadhouse

The committee heard a presentation on adherence to an agreement. Russ Kadri and his attorney were present. Mr. Kadri did not bring a resolution on adherence to the agreement. This will be brought to our prosecutor to decide next steps.

All Crumbs Bakery

Working with the Department of Agriculture and All Crumbs Bakery to have the bakery licensed as a wholesale bakery through the Department of Agriculture, rather than a retail food facility through TLCHD as it currently is.

Variance Authorization on Replacement Systems

This committee presents a unanimous recommendation that the Health Commissioner, or his designee, has the authorization to grant desk variances for replacement septic systems. A resolution to this effect will be presented today.

Automatic Septic

Possible registration action against Lloyd Pant (Automatic Well and Septic). Permits were not pulled for a new septic tank for an existing system. A warning letter will be sent concerning the work on household sewage treatment system without compliance to Ohio Revised Code (ORC) 3718.

A flow chart titled “Household Sewage Treatment System (HSTS) Replacement Process” was presented. This allows for repairs. An “Authorization Resolution” was also presented.

Donald Murray announced that in concert with this replacement, we received, in concert with the Ohio Department of Health and the Ohio EPA, a \$300,000 grant to repair or to replace failing household sewage systems based on income eligibility. The contract period is from July 1, 2015 to October 31, 2016.

Motion

Donald Murray made a motion that the Board accept the resolution to allow the Health Commissioner, or his designee, to accept this money in the amount of \$300,000 that is in concert with the Ohio Department of Health and the Ohio EPA and based on income eligibility for contract period July 1, 2015 to October 31, 2016. Robert Reinbolt seconded the motion. A roll call vote was done: 9 yeas, 0 nays. Motion carried.

Donald Murray said that another decision and recommendation from the committee was the authorization for Dr. David Grossman, or his designee, to grant variances regarding the replacement of septic systems when needed.

Motion

Matt Heyrman made a motion that provides the Health Commissioner, or his designee, to approve variances related to household sewage treatment systems pending approval of the chair of the Environmental Health Committee's approval and that those be reported out at the next Board meeting. There was no second on the motion.

Motion

Donald Murray made a motion that the Board allow the Health Commissioner, or his designee, the authorization to grant variances for the replacement of septic systems when needed with notification of the chairman of the Environmental Health Issues Committee. Perlean Griffin seconded the motion. A roll call vote was done: 7 yeas, 2 nays (M. Heyrman, R. Reinbolt) Motion carried.

Personnel Committee

No report.

Ad Hoc Committee – (WLCC)

No report.

Facility Committee

No report.

Audit/Finance Committee

Matt Heyrman reported in the absence of Dr. Christopher Sherman. The committee met on June 23, 2015. The committee reviewed the following items: May 2015 Financial Status, June Bill Schedule, Purchasing Policy Exceptions, Grant Funded Programs, Contracts, Other Items - Transfers of Appropriations.

Review – Purchasing Policy Exceptions

Report identifies purchases \$5,000 and over during fiscal year and describes applicable exceptions and awarded bids in accordance with the Purchasing Policy.

Grant Funded Programs

Total applications in the amount of \$8,161,024 for 2015 fiscal year and during this same time period we were awarded \$7,618,297 in funding. Total applications in the amount of \$7,039,284 for 2016 fiscal year and during this same time period we have been awarded \$1,972,142 in funding.

There were 4 notices of award:

1. Household Sewage Treatment Repair/Replacement - \$300,000
2. Rodent/Nuisance Control - \$57,850. 100% General Fund is required.
3. Personal Responsibility Education Program - \$169,600
4. Women's Health Week - \$499

The Household Sewage Treatment Repair/Replacement grant provides for a sliding fee scale system for income eligible households. It provides an opportunity for people particularly in the townships to fix and repair their systems that may be damaged or failing. It is important that this Board express this to the DAC so that they understand that the Administration sought and received the grant to provide services to their people.

We have 5 pending grant applications:

1. Child & Family Health Services - \$470,241
2. Replicating Evidence-Based Teen Pregnancy Prevention Programs (Tier 1B) - \$3,749,995
3. Round 2, Continuing the Conversation - \$4,000
4. Office of Regulatory Compliance Community Tobacco Control Activities Policy - \$30,000
5. Office of Regulatory Compliance Community Tobacco Control Activities Youth Initiative - \$20,000

There are 4 contracts in the month of June:

1. Thread Marketing - \$100,000
2. 13 ABC WTVG – “Moms Everyday Program” - \$22,200
3. Ohio Department of Health / Ohio EPA - \$300,000
4. Ohio Department of Health – Women’s Health Week - \$499

Other Items – Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of May, 2015 in the ordinary course of business. Total transfer is \$148,513.83 consisting of changes in various expense categories.

Robert Reinbolt made a motion to approve the resolution. Donald Murray seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of May 2015 in the amount of \$1,003,628, for revenue estimates and expense appropriations. This represents revenue estimates and appropriation for new dollars for the Minority Health 2016 Grant, PHEP 2016 Grant, Infant Sleep Ambassador Program, MRC 2015 Grant, and Healthy Start Initiative 2016 Grant.

Robert Reinbolt made a motion to approve the resolution. Donald Murray seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

Donald Murray made a motion to approve the report. Mary Duncan seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

Dr. Grossman commented that the \$300,000 really affects our outlying areas. Once we gain approval, Andy Glenn and members of the DAC will be contacted. We believe there are

many individuals who would qualify for some of these funds. Dr. Grossman urged individuals to apply for this funding as soon as possible.

We contacted B. J. Fisher, our Thread Marketing consultant. Mr. Fisher was familiar with the “Moms Everyday” program. He indicated that both the program and the cost were good. He had provided some good ideas to us. There was a gentlemen’s agreement regarding the “out clause”. Both parties agreed that if things do not work out in three or four months, the agreement would be severed.

Donald Murray suggested making a presentation at the next Lucas County Township Association meeting. Dr. Grossman noted that he would be more than happy and willing to attend that meeting as a team.

Contracts

There were no additional contracts.

DIVISION REPORTS

Community & Environmental Health Services

Eric Zgodzinski reported that Brandon Palinski, Quality Assurance Coordinator, will present today on accreditation. Also, when we talk about an employee and an event, the employee’s picture will appear along with the text.

\$300,000 Grant

The criteria is simple for getting the money out to those individuals. The Swan Creek watershed and then other parties are that individuals must be at 100%, 200% or 300% poverty level. There are percentages of what one could actually cost out.

Stickney Recycling Landfill

We just learned that the Stickney Recycling Landfill received a Consent Order by the Ohio EPA regarding what needs to be done at that site. The issue deals with the Mutual Consent Agreement and the need to reach a certain level of CO2 as well as the temperature inside the landfill. They are not at those levels yet; however, they are close. They offered a plan to the Ohio EPA that included a fire barrier. It appears that the Ohio EPA was not opposed to the plan. More to come.

Robert Reinbolt said that he had contact with the Ohio EPA director. It seems that approval may be in sight.

Brandon Palinski, Quality Assurance Coordinator

Accreditation

Brandon Palinski reported that currently we have collected about 63.5% of all required documents for submission of our application. Each individual domain may be viewed. Some domains are doing well and others are still a work in progress, as there are some major components that need to be worked out. Work continues on bigger plans, e.g., workforce development. Our Quality Improvement (QI) initiative is going very well. Alia Kadri has

been doing some great work with our first QI project since we started the council for new employee orientation process. The Strategic Plan is also proceeding well.

Dr. David Grossman pointed out that as we get closer to the end of the accreditation process, this Board is going to be updated on accreditation. When the site visit occurs, Board members will be asked questions relative to accreditation. Board members will need to know what accreditation is and what we did. Administration will provide overall information and tutorials to all Board members.

Eric Zgodzinski noted that currently there are about six health departments in Ohio that have gained accreditation. Board members will also be provided with information regarding the Governance portion of PHAB closer to the site visit.

Health Services

Barbara Gunning reported as follows:

WIC

Kelly Ballinger, Public Health Nurse, pediatrics, just became a certified pediatric vision screener by Prevent Blindness Ohio. PBO provided the Health Department with equipment. Barbara Gunning told a story about a father living in a shelter, who brought his son to our vision clinic for glasses. The father decided to have his eyes checked also and found that he also needed glasses. Over time his vision had gone bad. He had not realized his gradual loss of sight. He went back to the shelter and told others about our clinic and how well he could see now. Barbara Gunning noted that the Health Department accepts all types of insurance, including Medicaid. We also have a sliding fee scale.

Dr. Grossman gave kudos to our Vision Clinic (located on the first floor) and invited everyone to visit the clinic.

On June 12, Donna Fox and Dena Nowakowski went to the Head Start enrollment fair. They scheduled families remotely and facilitated “bundled appointments”.

School Based Dental

The Dental Sealant program visited 63 schools in Lucas and Wood Counties and the National Youth Sports program at UT providing exams and sealants to 5,258 students during the past school year.

Community Education

On June 18, Jake Collins represented the TLCHD at a health fair at the Second Avenue Baptist Church.

On June 20, DaShe Frieson represented the TLCHD at **Dribbling with Dads** at the Frederick Douglass Center.

Infant Mortality

Celeste Smith is a member of the Ohio Collaborative to Prevent Infant Mortality (OCPIM). The OCPIM is developing a statewide plan to address infant mortality and disparities.

Grant Writing USA

Grant Writing USA presented a two-day workshop on May 28 and 29. The workshop was attended by 40 professionals including six Health Department employees.

Creating Healthy Communities

Creating Healthy Communities will be working with **Your Community Market** on Nebraska Avenue this summer, in addition to 18 other stores.

Smoke Free Families

Prenatal clinic staff initiated smoke free families QI Project with four other health departments in Ohio.

Immunizations

The Immunization Action Program (IAP) will be conducting an Immunization Retrospective Study this fall in 35 city schools and 11 suburban schools to determine the immunization rate of Lucas County children (kindergarteners for their update rate at the age of 2). This will be compared against a 2008 study.

Opiate and Heroin Summit

There will be an Opiate and Heroin Summit on Friday, July 24, 2015 at the University of Toledo Scott Park Auditorium, 2225 Nebraska Avenue. Board members will receive an invitation.

Administrative Services

Joanne Melamed reported on the annual Vital Statistics Division highlights.

The Vital Statistics Division sells certified copies of birth certificates for \$25 for any person who was born in the State of Ohio. Death certificates for an individual who passed away in Lucas County may be obtained from TLCHD for \$20. Burial permits are \$3.00. A breakdown was provided regarding the \$25 fee from the sale of birth and death certificates. The Health Department receives \$1.00 from this fee. The Health Department receives \$.50 from the sale of burial permits. In 2014, The Health Department received \$1,225,785 in total sales. The state portion from these sales totaled \$657,452.24 and the Health Department portion was \$568,312.76. In addition, the top baby name for girls was “Ava” and for boys “Noah”.

Health Commissioner’s Comments

There is annual NALBOH meeting on August 5 – 7 in Louisville, Kentucky. Any Board member who wishes to attend will be reimbursed. The process regarding the new Sewage Rules is going well. No major issues have been reported. Regarding the water situation, the City of Toledo is doing a good job. Public Health will play a bigger role compared to last year, if needed. The Health Department and the City of Toledo continue to work together on this issue. Also, we believe we will be successful on securing the FQHC Look Alike status.

Donald Murray asked about Board attendance at conferences and Domain certification. Dr. Grossman replied that all Board members are required to have a certain number of continuing

education credits. We will continue to assist Board members in securing them. Brandon Palinski will check on this item.

Public Health in the News

Dr. Donna Woodson reported on public health in the news:

Our Health Department will provide Naloxone training to the Maumee Fire Squad and EMS on July 9. This is very much appreciated. Dr. Grossman noted that there are about three deaths due to heroin/opiate overdoses a week in Lucas County. It seems that Portsmouth, Ohio was reported as one of the worst drug areas in the *Wall Street Journal*.

The Toledo City Council recently passed legislation regarding chickens.

Congratulations to Eric Zgodzinski who was appointed as a Clinical Instructor at the Medical College of Ohio by the Board of Trustees.

Several items from AMA: In New York, there was a proposal about throwing the salt shakers on menus of fast food restaurants and labeling. The proposal has not passed yet.

Regarding concussions in youths, Dr. Woodson represents Ohio for the Great Lakes Coalition Review Committee on Public Health. Ohio put through a proposal about the use of helmets in girls' Lacrosse. The Federation of Womens' Lacrosse wanted this item on hold pending review of new rules.

Regarding tobacco products, there is much national policy. This was to make sure that any kind of electronic cigarette or other nicotine releasing devices were included under proposals that were sent forward or already in place that had to do with tobacco products. This included a proposal to raise the age of using tobacco and nicotine products to 21. Also, the nicotine refill systems for e-cigarettes are a problem. Unfortunately, there was a toddler death in New York, as the toddler had gained access to a nicotine refill device.

Next Meeting

The next regular Board of Health meeting will be held on Thursday, July 23, 2015 at 8:30 a.m. at the Health Building, Department Operations Center (DOC) #254, 635 N. Erie Street, Toledo, Ohio. It was decided to hold a Board meeting at the Western Lucas County Clinic sometime in the fall.

Adjournment

With there being no further business, Donald Murray made a motion to adjourn the meeting. Perlean Griffin seconded the motion. The motion passed unanimously. The meeting adjourned at 11:15 A.M.

Signed:

**Dr. Donna A. Woodson, President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**