

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254

May 22, 2014 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Barbara Conover, Reynald Debroas, Mary Duncan, Perlean Griffin, Matthew Heyrman, Donald Murray, Barbara Sarantou, Hans Schmalzried, Dr. Christopher Sherman, Dr. Donna Woodson

Absent: Darlene Chaplin, A. Debra Nicotra, Robert Reinbolt (all excused)

Guests: Cathy Noble, ONA Representative; Dena Nowakowski, Union Steward, AFSCME; Kevin Pituch, Assistant Prosecutor; Stacy DeBruyne, PIO; Brandon Palinski, new employee; Dr. Vidya Ramanathan, Clinic Physician; Tiffany Akeman, MPH Student; Tarjon Powell, Intern

Staff: Clark Allen, Nancy Benedetto, Mary Frank, Dr. David Grossman, Joanne Melamed, Dave Miller, Larry Vasko, Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Cathy Noble, Dena Nowakowski, Kevin Pituch, Stacy DeBruyne, Brandon Palinski, Tiffany Akeman, and Tarjon Powell.

Minutes of April 24, 2014

The minutes of the April 24, 2014 meeting were reviewed. Reynald Debroas made a motion to approve the minutes as presented. Barbara Conover seconded the motion. A vote was taken of those present. Motion carried.

Agenda

Dr. Woodson said that an executive session would be requested to discuss financial matters..

Vouchers

Dr. Christopher Sherman reported that the Audit/Finance Committee met on May 20, 2014 and reviewed the May vouchers. The committee found the Bill Schedule to be satisfactory and recommended approval. Mary Duncan made a motion to approve the payment of the May vouchers. Barbara Conover seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Old Business

Follow-Up Items

Prevent Blindness of Northwest Ohio

Dr. Donna Woodson announced that Dr. David Grossman and the Health Department were honored last night at the People of Vision Awards, which was held at the Radisson Hotel (UTMC). It was a very nice event. She thanked all Board members who attended. Dr. Grossman also thanked everyone who attended including staff members. He said that there was support from our ancillary people and many individuals turned out in support of this special event. The Health Department was well recognized by Channel 11 news media. Dr. Grossman noted that he was also interviewed on the recent E.coli outbreak in our area.

Prosecutor's Update

Mr. Pituch reported that there was a recent settlement with the Department of Health & Human Services, Centers for Medicare & Medicaid Services (CMS) and CLIA regarding our laboratory and potential fines. This matter has been taken care of. He also noted that this is the second year anniversary of Eric's execution of a search warrant relative to an unlicensed lab in South Toledo.

Ad-Hoc Committee Report (WLCC)

Dr. Grossman commented that perhaps a mini retreat is in order regarding Federally Qualified Health Center (FQHC) status to explain what it is and look at where we are at. This is an item to pursue sometime next month.

New Business

Confirmation of New/Separated Employees

Larry Vasko reported that administration has placed three employees from contract status to permanent status: Dave Miller, Director, Human Resources, rate of pay \$30.00, effective May 5, 2014; Michael Allison, Program Coordinator-Optical, rate of pay \$25.00 per hour, effective May 5, 2014; Bradley Sherrick, Supervisor, Community & Environmental Health Services, rate of pay \$28.74 per hour, effective May 12, 2014. Kelly Granger, Clerk II, resigned effective May 1, 2014. Dr. Christopher Sherman made a motion to approve the report. Hans Schmalzried seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

No report.

Personnel Committee

No report.

Audit/Finance Committee

Dr. Christopher Sherman reported as follows. The committee met on May 19, 2014 and reviewed the following items: April 2014 Financial Status, May Bill Schedule, Grant Funded Programs, Contracts, and Other Items--Transfers of Appropriations; Audit Results.

Update Grant Funded Programs

Total submitted applications in the amount of \$4,549,773 for 2014 fiscal year, and during this same time period we were awarded \$4,381,721 in funding. Total applications in the

amount of \$3,801,685 for 2015 fiscal year, and during this same time period we were awarded \$2,693,550 in funding.

Grant Funded Programs

We have 4 pending grant applications:

1. Child & Family Health Services (CFHS) grant - \$600,000.
2. Public Health Emergency Preparedness - \$322,635 - \$24,843 match is required.
3. Personal Responsibility Education Program (PREP) - \$160,500.
4. Delivery and Cost Study (DACS) Case Western Reserve University (Robert Wood Johnson Foundation) - \$4,000.

Contracts

There were 3 contracts in the months of April/May:

1. Board of Regents of the University of Nebraska (Ohio Equity Institute) - \$35,000
2. Ohio Department of Health (part of STD grant) – No economic impact
3. Pathology Laboratories, Inc. (Mariene Gansmiller) – not to exceed \$2,000.

Other Items – Transfers for Appropriations

Dr. Sherman read the following resolutions verbatim:

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of April 2014 in the ordinary course of business. Total of transfers was for \$49,702.34, consisting of changes in various expense categories.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations in the month of April 2014 revenue estimates and expense appropriations are \$59,997.00, representing new dollars for Minority Health grant and reduction of the prior year budget for WIC.

Donald Murray made a motion to approve the resolutions as read. Barbara Sarantou seconded the motion. A vote was taken: 10 yeas, 0 Nays. Motion carried.

Auditors

The committee did not meet with the auditors as the auditors will provide their report to the Board during executive session today. Joanne Melamed did provide information about the audit to the committee. She will provide a detailed report under her Administrative Services report. The bottom line is that there were no audit findings whatsoever, and we have been given a “clean bill of health”.

Donald Murray made a motion to approve the committee report. Barbara Conover seconded the motion. A vote was taken: 10 yeas, 0 Nays. Motion carried.

Contracts

None

Division Reports

Community & Environmental Health Services

Eric Zgodzinski reported as follows:

Stickney Road Landfill

The Stickney Road Landfill, a CDC construction demolition site, caught fire on May 2, 2014. This landfill has had issues for 20-plus years and has been in court several times. It has caught fire in the past but not to this magnitude. A detailed explanation of how the fire started was provided. A short video presentation of the fire itself was shown. Jodi Vaughan is the inspector on this particular case and has done a fantastic job including in court proceedings. It was noted that this facility has been operating without the proper license since 2012 and also the financial insurance was not up to date. This facility needs an expansion of the existing cell and a proper and certified liner. We are working on those issues. The settlement cannot be discussed at this point. In conjunction with PHAB requirements, an Environmental Health survey will be conducted around the Stickney Road Landfill area.

Mr. Zgodzinski noted that a big concern is that this landfill is operating with a 2012 license. We need to review and correct this portion of the law at the State level. It was noted that the health department was providing guidance to this facility; however, it still landed in court. Dr. Woodson stated her concern with a potential disaster that could have occurred with this particular landfill. We were fortunate that the fire was contained. She agreed that we should be proactive and ensure that this type of situation does not occur again.

Dr. Donna Woodson suggested that the Legislative committee address the item of contacting State legislators regarding changing legislation to require all landfills to operate with a current license.

E.coli Outbreak

Our area has been in the national news regarding an E.coli outbreak in Lucas County. There are three definitive E.coli cases that are linked back to the Wolverine Packing Company, which is located in Michigan. One additional case is currently under epi investigation.

Accreditation

Board members were provided with a copy of the Quality Improvement Plan, which was slightly updated. Mr. Zgodzinski requested Board review and passage of the updated Plan. Dr. David Grossman commented that this item was a great piece of work and it is geared toward PHAB accreditation. Dr. Woodson asked if there were any additional comments. There were none.

Mary Duncan made a motion that the Board approve the Quality Improve Plan as presented. Barbara Conover seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Executive Session

Dr. Donna Woodson said an executive session is needed to discuss financial matters. Dr. Christopher Sherman made a motion that the Board go into executive session to discuss financial matters. Barbara Conover seconded the motion. A roll call vote was taken: 10 yeas, 0 nays. Motion carried. The Board went into executive session at approximately 9:25 a.m. and returned at approximately 10:00 a.m. The following individuals were asked to stay: Dr. David Grossman, Larry Vasko, Joanne Melamed, and Eric Zgodzinski.

Administrative Services

Joanne Melamed reported as follows:

Bob Bobeck and Chris Kasper, CPAs from the accounting firm Gilmore, Jasion and Mahler, Ltd. conducted an exit interview of 2013 audit. The firm completed an audit of Health Department's financial statements and four federal grants (WIC, Public Health Emergency Preparedness, Medicaid Administrative Claiming, and Lead Based Paint Hazard Control) and discovered no finds. The Auditors did not identify any deficiencies in internal controls that were considered material weaknesses. They determined that our financial records are free of any misrepresentation and are maintained in accordance with the standards set by the Auditor of the State.

We just participated in Medicaid Administrative Claiming time study during the week of May 5-9. We trained new participants and engaged more employees; everyone is doing a great job on increasing agency participation.

We began Allscripts 2014 meaningful use software upgrades including the ability to exchange referrals and transition of care documents between other organizations EHR systems.

Donald Murray made a motion to approve the report. Dr. Christopher Sherman seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Health Services

Clark Allen, WIC Supervisor, and Nancy Benedetto, TB Nurse, reported in the absence of Barbara Gunning.

Harm Reduction

Clark Allen reported that several employees attended the "Operation: Street Smart—Parent/Adult Drug Awareness Education" on April 21. The goal was to gain a better understanding of current drug trends, terminology, and paraphernalia. Also, the *Ohio's 2014 Opiate Conference: Don't Get Me Started*, July 1 in Columbus, Ohio will bring a variety of professionals from across Ohio to learn about Ohio's opiate epidemic and continue developing solutions in practices and communities. The event is hosted by the Ohio Association of County Behavioral Health Authorities, in partnership with the Ohio Department of Mental Health and Addiction Services and the Opportunities for Ohioans with Disabilities Agency. Other health departments were encouraged to attend. Dena Nowakowski said she attended one session locally. It was sponsored by the Sheriff's Department, Franklin County. It was wonderful.

Dr. Woodson suggested this might be an item to pursue as grants might be available for some of these topics.

Presentations

Barbara Gunning is going to speak at the Faces of Poverty conference at Toledo Hospital on May 29.

Ohio Public Health Nursing

Barbara Gunning was elected Chair-Elect for the Public Health Nurses section of the Ohio Public Health Association, effective on May 21.

Community Outreach

Head Start will have an information table in our main lobby on Mondays and Wednesdays—the same day as Pediatrics, Dental and WIC. We will also assist in helping parents enroll their children into Head Start.

Emergency Response

Five employees, including Dr. Grossman, attended the “Crisis of Care” workshop held at Blanchard Valley Hospital on May 1. The goal is to develop a statewide policy to help assure consistent management of patients in times of dire need.

WIC

WIC won another Breast Feeding Best Practices Award from the Ohio Department of Health for its efforts. It was presented at the State WIC Directors’ meeting two weeks ago in Columbus. It is called “You Make a Difference in Breast Feeding Promotion” presented to Lucas County WIC for exhibiting exemplary, innovative and creative efforts in providing and promoting breast feeding support and education in the WIC program and community served by the project. Some notable items that the Lucas County WIC employees are involved in were mentioned. These extra efforts on their part led to winning this prestigious award. Also, staff from the Ohio Department of Health WIC Office is coming to Lucas County next week for their biannual audit.

Dr. Woodson suggested contacting The BLADE about two items—Barbara Gunning’s election position as Chair-Elect for the Public Health Nurses section of the Ohio Public Health Association and our WIC Program receiving the Best Practices Award.

TB Control

Nancy Benedetto, TB nurse, presented on the topic of TB Control. In Ohio it is mandated that every health department have a TB Control Unit. At our facility we provide TB skin testing for Lucas County residents at a cost of \$20. She explained the process when a person has a positive skin test. Last year over 1,400 people came here for skin testing and of those people, 35 were diagnosed with latent TB infection. We offer treatment to these individuals. Last year, eight people from other countries were served. Our primary goal is case management. This involves follow up and Direct Observation Therapy (DOT).

Vision Program

Larry Vasko said that Stacy Debruyne will show a brief film today about our Vision Program. Future plans will involve a film for our Dental and Adult Immunization Program.

Our Vision Program started in the academic year of 2011 and 2012. The principal at Woodward High School had some students that were failing academically and they felt that they had visual problems that were not being addressed. Consequently, the United Way set up a trial and found out that a very high percentage of students needed eye glasses. This year, we anticipate examining about 1,300 students—our first year we examined 499 students and second year we examined 673 students. The health department provides eye glasses to

students at no charge. This year we anticipate providing glasses to between 800 and 900 students.

Health Commissioner's Comments

Dr. David Grossman reiterated the importance of our Federally Qualified Health Center status. A meeting of Board members will be scheduled to address this item. Dr. Grossman thanked Board members for passage of the Quality Improve Plan. He also thanked Joanne Melamed for the work she did concerning the recent audit.

Public Health in the News

Dr. Donna Woodson reported on public health in the news: MERS has been in the news internationally and hopefully this problem will remain low. Dr. Grossman noted that only two cases have been identified as MERS cases. A major concern is that this virus could be transmitted person to person. It is the same family as the Corona virus and a cousin of the SARS virus.

At the end of April there were two items that were editorials in THE BLADE that were quite good—one was “Vaccine Works”. It was well done referring to the mumps outbreak in Columbus, Ohio. The other was entitled “Smoke Screen” and it gave kudos to the health department for the things that have been done in the years past and our efforts now to continue those things on the State level regarding approval for the removal of liquor licenses from certain establishments.

Dr. Woodson mentioned the Health Department on two separate interviews. She mentioned Rodent Control and funding for the program.

Dr. Woodson said that yesterday she received an urgent call to action from the State Medical Association regarding a new amendment to the State Budget Bill, HB 487. This particular Bill would open the door to give non physicians authority to independently assess and clear youth athletes who have suffered head injuries and concussions. Physicians and others were urged to call their legislators regarding this matter.

Next Meeting

The next regular Board of Health meeting will be held on Thursday, June 26, 2014 at 8:30 a.m. at the Health Building, Department Operations Center (DOC) #254, 635 N. Erie Street, Toledo, Ohio.

Adjournment

Donald Murray made a motion to adjourn the meeting. Dr. Christopher Sherman seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 10:30 a.m.

Signed:

**Dr. Donna A. Woodson, President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**