

**LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254**

May 23, 2013 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Darlene Chaplin, Reynald Debroas, Mary Duncan, Perlean Griffin, Matthew Heyrman, Donald Murray, Robert Reinbolt, Barbara Sarantou, Hans Schmalzried, Dr. Christopher Sherman, Dr. Donna Woodson

Absent: Barbara Conover, A. Debora Nicotra (both excused)

Guests: Dena Nowakowski, Union Steward, AFSCME Local 7; Cathy Noble, ONA Representative; Kevin Pituch, Assistant Prosecutor; Juenthesia Fisher, Department of Neighborhoods; Stephanie Meyer, Medical Student, University of Toledo Medical Center

Staff: Mary Frank, Dr. David Grossman, Joanne Melamed, April Snelling, Barbara Stichter, Larry Vasko, and Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Dena Nowakowski, Cathy Noble, Kevin Pituch, and April Snelling. Dr. Donna Woodson introduced Stephanie Meyer, a second year medical student at the University of Toledo Medical Center. Stephanie Meyer commented on her background.

Minutes of April 25, 2013

The minutes of the April 25, 2013 meeting were reviewed. On page 2, paragraph 2, add sentence to read: "There was 100% participation from committee members." There was agreement. Perlean Griffin made a motion to approve the minutes as amended. Reynald Debroas seconded the motion. A vote was taken of those present. Motion carried.

Matt Heyrman commented on the Medication Take Back Day. He noted that the City of Sylvania runs a constant Medication Take Back Program through its Police Department. The program is funded by a grant. Larry Vasko reported that this particular item had also been discussed at the recent Public Health Combined Conference in Columbus. There is much support by the Association of Ohio Health Commissioners (AOHC) for an ongoing statewide Medication Take Back Program.

Mr. Vasko said that he would follow up on this item.

Agenda

There were no changes to the agenda.

Vouchers

Matt Heyrman reported that the Audit/Finance Committee had met and reviewed the Bill Schedule. The committee found it to be satisfactory and recommended approval. Reynald Debroas made a motion to approve the payment of the May vouchers. Donald Murray seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Old Business

Follow Up Items

Clean-Indoor Air Act Offenders

Dr. David Grossman reported that we sent a letter to Mike DeWine, Attorney General, about updating and pursuing tobacco offenders along with the amount of money owed to us. The tone of the letter was requesting swift action for payment of fines owed. Currently, there is over \$300,000 in outstanding fines. The health department's desire is for these establishments to cease smoking on their premises for the health of the community. The second half of the letter dealt with tying in convictions with the revocation of liquor licenses. We are confident that Mr. DeWine will respond to our letter.

Clinic Marketing Efforts

Dr. Grossman also reported that we started internal marketing efforts regarding our new clinic fee schedule, which was adopted last month. They include flyers, word-of-mouth, advertising in local newspapers, etc. Joanne Melamed said that when patients come in or call in they are informed of the new fees. All clinics and the front desk staff have a copy of the new fee schedule.

Robert Reinbolt asked if the schools including Springfield Schools had been contacted. Apparently, Barbara Gunning had planned to talk about school nurses and she also meets regularly with the schools. Dr. Grossman replied that he has a position on the TPS School Advisory Board; however, Barbara Gunning attended the last meeting. Presumably she met with committee members on this issue of disseminating the new clinic fee schedule.

Dr. Woodson asked Eric Zgodzinski to follow up with Barbara Gunning regarding the new clinic fee schedule and our continuing marketing efforts.

Dr. Woodson asked about signage for the Western Lucas County Clinic (WLCC), which is located in Holland, Ohio/. Dr. Grossman replied that this item is being pursued with the City of Toledo and the County. We hope to get standard signage either free or at a reasonable cost. Dr. Woodson gave a reminder that our next Board of Health meeting would be held at the Western Lucas County Clinic.

Ad-Hoc Committee – Western Lucas County Clinic (WLCC)

Robert Reinbolt reported that the committee received the March and April reports today. The committee plans to meet sometime in July when it will make recommendations for the next budget year.

New Business

Confirmation of New/Separated Employees

Larry Vasko reported that there were no newly hired employees and no separations this past month.

Environmental Health Issues Committee

Donald Murray said the committee had met on Monday, May 20, and again this morning. It addressed three issues: Stickney Recycling, Paxton (C&DD Facility) and Ridi Stone Oak Market, LLC, dba Stop & Go.

William Paxton Hoffman Road Construction and Demolition Debris Facility located at 3640 Hoffman Road, Toledo, Ohio

The committee held a hearing last Monday about the William Paxton construction and demolition facility. Mr. Paxton has been operating without a proper license. The committee has recommended that this matter be forwarded to the Attorney General's Office, the Environmental Enforcement Section, to initiate civil proceedings and seek appropriate relief against William Paxton.

Motion

Robert Reinbolt made a motion that the Board request that the Attorney General's Office initiate civil proceedings and relief against William Paxton, 2519 N. Michigan Street, Toledo, Ohio. Dr. Christopher Sherman seconded the motion. A vote was taken. Voting: 11 yeas, 0 nays. Motion carried.

Stickney Recycling Construction and Demolition Debris Facility located at 4425 Creekside, Toledo, Ohio

Several months ago, the Board gave the Stickney Recycling Construction and Demolition Debris Facility a variance / extension as it relates to mitigating the debris at the location after a fairly extensive fire. There are ongoing violations including failure to operate the leachate collection system properly [the requirement to maintain no more than one foot of head pressure.] Violations were cited on four different occasions. The committee recommends that the Board issues a request to the Attorney General's Office to initiate civil proceedings and seek appropriate relief against Stickney West C&DD Facility.

Motion

Robert Reinbolt made a motion that the Board request that the Attorney General's Office initiate civil proceedings and relief against Stickney West C&DD Facility. Dr. Christopher Sherman seconded the motion. A vote was taken. Voting: 11 yeas, 0 nays. Motion carried.

Tom Ridi, Stop & Go #31 (Stone Oak), Angola and Crissey Roads

This establishment has a new owner, who had intentions of compliance with some outstanding orders. It seems that the new owner had paid for a two-compartment tank, but the installer installed a single compartment tank. Both the staff and the committee recommended that a two-compartment tank be installed at this facility. It was noted that the new owner is currently operating. We have just received information this morning that the installation of the proper tank would likely occur within 30 days. We do not wish to disrupt this individual's right to conduct business. Dr. Grossman noted that Mr. Ridi had already invested

about \$10,000 on this project, which included water lines, a separate leach field for the grease and other items.

Motion

Reynald Debroas made a motion that the Board of Health issue an order to Tom Ridi, Stop & Go #31 (Stone Oak) located at Angola and Crissey Roads, to remove the present tank and replace it with a two-compartment tank. Hans Schmalzried seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

The Road House

Dr. Christopher Sherman inquired about the status of the Road House located on Central Avenue regarding the deck issue.

Kevin Pituch, Prosecutor, replied that the Board of Health Order had been issued in June 2012 and it has been challenged by the owner. This item has been on Judge Stacy Cook's docket for about two months. Once a decision is made, the Board will be notified. He noted that no timetable for the hearing had been set.

Matt Heyrman suggested that the Board create an agenda item for Kevin Pituch, Prosecutor's Office, to give updates on all court challenges and other court matters. There was agreement.

Personnel Committee

Robert Reinbolt said there is no report.

Audit/Finance Committee Report

Dr. Sherman deferred this item to Matt Heyrman. The Committee met on May 21, 2013 and reviewed the following items: April 2013 Financial Status, May Bill Schedule, Grant Funded Programs, Contracts, Other Items-Transfers of Appropriations, Environmental Fees and Clinic Analysis.

Exit Interview – Annual Audit

Gilmore, Jasion & Mahler, Ltd. conducted an exit interview of the 2012 Audit. There were no findings other than one control deficiency which was noted. The deficiency had to do with a change to the Ohio Revised Code (ORC) in relation to new employees being informed about a new Fraud Policy that the Governor signed into law. It provides an 800 phone number that employees may use to report any fraud to the State of Ohio.

It is not the health department's delinquency as it was unaware of this new policy. Those types of changes usually come down from the State Auditor to the County Auditor and they in turn notify the various departments. So as a policy to mitigate this in future, the health department has developed a new policy that it will now monitor the State Bulletins to ensure that all new policies are picked up. It was noted that all individuals who were hired since May 4, 2012 (date of enactment) were since trained about this new policy. It appears that the health department was the first agency that learned of this new policy from our recent audit. We in turn notified the County and it subsequently implemented a policy also.

Donald Murray commented that he is currently in the same audit process with the State. The recommendation is that it will only be part of the management letter so it is not significant. The recommendation is that employers who have employees with a hire date of May 4, 2012 or later employees must sign the fraud hotline notification. The paperwork consists of two pages of summary and a short paragraph.

March Financial Status

The “Consolidated Financial Report” was reviewed and is attached.

Grant Funded Programs

Total submitted applications in the amount of \$10,737,571 for 2012-2013 fiscal years, and during this same time period we were awarded \$6,730,226 in funding. Total applications in the amount of \$1,413,208 for 2013-2014 fiscal years, and during this same time period we were awarded \$190,590 in funding. Other applications are in pending status.

Grant Applications

Dr. Sherman reported that we have 5 pending grant applications:

1. Child and Family Health Services - \$420,178
2. Public Health Emergency Preparedness (PHEP) - \$345,804
3. Personal Responsibility Education Program (PREP) - \$175,000
4. Coastal Resource Management - \$27,641
5. ProMedica Health System - \$85,314

The Public Health Emergency Preparedness grant has a General Fund match of \$26,526 and the Coastal Resource Management grant has a General Fund match of \$20,016.

Contracts

There are 3 contracts in the months of April/May:

1. Michael Allison, Coordinator for the Mobile Vision Program (addendum) - \$7000
2. Michael Allison - \$33,000
3. United Way of Greater Toledo – Mobile Vision Program - \$103,000

Dr. Grossman noted that United Way of Greater Toledo provided full funding for the Mobile Vision Program and that it was pleased with the program. An expansion of the program is planned.

Transfers of Appropriations

Matt Heyrman read two Resolutions/Transfers of Appropriations verbatim.

Donald Murray made a motion to accept and approve:

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of April 2013 in the ordinary course of business. Total of transfers was for \$19,274.44, consisting of changes in various expense categories.

Barbara Sarantou seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Donald Murray made a motion to accept and approve:

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of April 2013 in the amount of \$5,000 for revenue estimates and expense appropriations. This represents establishing additional budget for Smoke Free Workplace Program.

Reynald Debroas seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Environmental Fees

The committee received and recommended new Environmental Fees for Food Safety Trainings and services to proctor exams. The implementation of these fees is to be more customer-friendly to restaurants that would like to have ServSafe classes. Currently, these classes are only offered at the Health Department. This would enable the Health Department to provide this service to restaurants at the restaurant location. This would also be more cost effective for restaurants that send multiple employees.

Motion – New Food Safety Training Fees

Matt Heyrman read the resolution verbatim.

Donald Murray made a motion to accept and approve:

Board of Health Resolution is required to approve new Food Safety Training Fees.

1. On-Site Level One Food Safety Training fee \$240 per class (maximum 25 students)
2. On-Site ServSafe Food Safety Training fee \$825 per class (additional \$108.30 per student after 6)
3. Proctor a ServSafe Exam \$50 per person.

Robert Reinbolt seconded the motion. A roll call vote was taken: 11 yeas, 0 nays. Motion carried.

Clinics Analysis

The committee reviewed the Ad Hoc Committee Reports of clinic activity for the months of January through April 2013. Report was provided for Western Lucas County Clinic and Downtown clinical programs including pediatric, prenatal, and adult medical clinics, arranged by number of patients seen by provider and by payer source. The Ad-Hoc Committee (WLCC) will meet separately in July/August to discuss the information in depth and make recommendations to the Board of Health.

Mary Duncan made a motion to accept the Audit/Finance Committee Report. Robert Reinbolt seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Contracts

Dr. David Grossman said that there were no additional contracts.

Division Reports

Health Services

April Snelling, new Outreach Supervisor, announced that Barbara Stichter will be presenting today on the Dental Program.

Dental Program

Barbara Stichter introduced herself as the Coordinator for the Dental Program and gave a brief overview of the Dental Department. Access to dental care has become a large issue nationally. It has been identified as the number one unmet health care need in the United States. We have both rural and urban problems in Lucas County. Access to dental care is particularly a problem for the adult population. We have done a great job the past ten years in expanding access for children in the county.

The Dental Program consists of three main programs—Children’s Dental Clinic, a School-Based Dental Sealant Program, and a School-Based Dental Clinic. It is now recommended that children visit the dentist at “first tooth” vs. age four so that parents receive education on proper dental health. Also, fluoride varnish is applied at the time of initial visit.

Plans include a Dental Clinic at the Western Lucas County Clinic from June 6 thru Labor Day September 2, 2013.

Dr. Woodson asked how many patients are seen in one day.

Ms. Stichter replied that the clinics see from 12-15 patients daily although more patients are desired. Two problems are no bookings and no shows.

The School Based Dental Sealant Program will be celebrating its 25th year. This program has been expanded and branched out to Wood County covering six school districts. Dental services are provided to all elementary and middle schools in the Springfield district. We are in the process of passing out flyers about access to the WLCC. Next week we will have completed 63 schools since the school year. In 2012 we were at 111% of our target goal.

The School Based Dental Clinic allows our dentist to go into the schools and provide complete dental care as well as follow up. We usually complete 10 to 12 schools a year in this program.

Hans Schmalzried made several inquiries including Medicaid billing. Ms. Stichter replied that billing is done in the School-Based Mobile Program. Private insurance is also billed, excluding the Dental Sealant Program.

Ms. Stichter announced that the Dental Program is expanding to other counties and some of those clients are starting to come to the clinic. However, even with private insurance many of them cannot afford deductibles or co-pays. Some of these clients would be eligible for a discount as we use a sliding fee scale. Robert Reinbolt noted that would be a good

opportunity for the Western Lucas County Clinic to emphasize this benefit, particularly with the upcoming summer program. Mr. Reinbolt commented that this is an interesting program and perhaps some of the suburban newspapers would be interested in running a story on it. Dr. Sherman suggested educating some of the private care physicians in the vicinity of the WLCC, so that they could make referrals there.

Dr. Woodson requested that Michael Stubblefield, DDS, be available for introduction at the Western Lucas County Clinic next month. There was agreement.

April Snelling reported as follows:

Dr. Vidya Ramanathan

Dr. Ramanathan had an article published in the KEY SHOPPERS NEWS on April 30. The article explains the difference between seasonal allergies and the common cold in children. It mentions our WLCC and Downtown phone numbers in an effort to bring in more children to those clinics.

Hepatitis C Prevention

Our HIV prevention staff provided Hepatitis C rapid testing on May 13-17. Twenty-two tests were performed with one positive result.

Teen Pregnancy Prevention

Carol Haddix presented a proclamation for Teen Pregnancy Prevention to the Lucas County Commissioners on May 14 for Pregnancy Prevention Month.

Disaster Preparedness

Mary Sheehy, Laurel Riehm and Sally Royston attended a Mass Antibiotic Dispensing Workshop on April 29-30 at the Henry County Health Department.

Creating Healthy Communities

Tony Maziarz and Amy Abodeely met with the principal at McKinley Elementary School on May 15 to discuss the revised dismissal proposal. This deals with policies including additional signage to decrease congestion of traffic during student dismissal time.

Reynald Debroas noted that McKinley School was built behind DeVilbuss Toledo Technical Technology School and a pre-school are also in that area, which is congested. He stated he was glad about everyone's involvement with this proposal to make it safer for everyone.

Administrative Services

Joanne Melamed reported as follows. Members of the accounting firm Gilmore, Jasion & Mahler, Ltd. conducted an exit interview of 2012 Audit. They presented to the Audit/Finance Committee three documents—a management letter, a required communication which stated all audit requirements, and an overview presentation regarding the audit. Joanne Melamed went over each document including highlights. The management letter did contain a deficiency, basically over the Ohio Revised Code being a law that came into effect on May 4, 2012. The health department has remediated the issue that it had. The health department had no findings and was issued a clear opinion.

Community and Environmental Health Services

Eric Zgodzinski reported and said that Board members and attendees received clickers for an audience participation session. An Environmental Health Forum was held on May 3, 2013 at St. Luke's Hospital. It was an outstanding event with excellent speakers including one from the FBI who spoke about meth labs. This item relates to Senate Bill 22, which looks items such as health departments' capability to recoup for meth production areas, placing liens on properties, etc. Mr. Zgodzinski is currently on the contact list, so when hearings are scheduled, we will be notified immediately. Senate Bill 11, a Bill sponsored by Edna Brown, regarding a Summer Feeding Program for kids, does not appear to be moving forward this year. However, the Ohio Environmental Health Association (OEHA) will continue to work with her on this item. Stacy DeBruyne is currently working on a Rodent Program. Our inspectors will be videotaped and the program will be aired on Channel 13. Ms. DeBruyne continues to work on upgrading the health department website.

There have been 5 unknown illnesses with 2 deaths in Alabama. It appears that others have also become ill due to this strange illness and there are additional cases popping up. Our epidemiologists are monitoring this item and updates will be provided on any new developments. Dr. Grossman noted that there have been some recent Coronavirus cases. Several years ago, we were involved with the Coronavirus "SARS". Mr. Zgodzinski reported that there is another Coronavirus situation in France where about 32 people were ill and several have died.

Eric Zgodzinski said he would obtain the actual numbers.

Strategic Planning – Accreditation

The committee met on May 9, 2013 and the process is going very well. The committee is using the Public Health Accreditation Board (PHAB) standards, molding and moving it into a Strategic Plan. It is also working on the community health group plan and on the various Domains. There are only 3 more Domains to work on before completion, which is expected sometime in July. We hope to have our PHAB Domains primarily completed by August.

Mr. Zgodzinski explained how the clickers worked. Board members and other attendees participated in a test regarding Strategic Planning. The test consisted of 10 questions. It was noted that the timeline for conducting a Strategic Plan had changed from 5 to 3 years.

There will be 3 Interns working in our department. They will be working on PHAB Accreditation, Performance Measures, and on a special project with Dr. Donna Woodson regarding Hepatitis A and B issues and migrant farmworkers. After an initial meeting other surrounding counties will be contacted about these issues. This item will be discussed immediately following today's meeting. Dr. Woodson said that she had spoken to Baldemar Valesquez, president of FLOC, and he seems very supportive of this project. There will likely be much focus in this area.

Health Commissioner's Comments

Dr. David Grossman reported that he was contacted by THE FREE PRESS and consequently there will be a featured article on our 50 Top Restaurants in Lucas County. He explained to the editor that our criteria deals with cleanliness, not necessarily taste. Letters were sent to

those 50 Top Restaurants, which could be displayed at the facility. A list of the restaurants is included in the Board packet. A news release was also issued.

There will be a “Guns for Cash” event on June 8, 2013—one of the sponsors is the City of Toledo. Some believe that guns are a public health issue. There will also be a “Fatherhood Walk” on June 15, 2013 at Central High School.

Administration is still in union negotiations with AFSCME and plans to meet next week. Board Members Mary Duncan and Robert Reinbolt will then be updated. Jim Walter, Prosecutor, has also been attending these meetings

There was an original recommendation from the City of Toledo Department of Neighborhoods, Community Development Block Grant (CDBG), to cut our Rodent Control Program significantly—from 80 to 56 hours. After a hearing earlier in May, Dr. Grossman made an appeal for the restoration of funds. One Councilman was supportive regarding the restoration of funds; however, the funds were not restored. The union was notified about the actual cuts. Through this grant the Health Department is currently responsible for baiting for demolitions and for baiting sewers and public right of ways. It was noted that there is no mandate to conduct private baiting; however, we will offer education to homeowners.

Larry Vasko, Barbara Gunning and Hans Schmalzried attended the Public Health Combined Conference in Columbus on May 20, 21 and 22. There was an exercise event held at the conference and our Health Department won the award in the Large Employee Division. Hans Schmalzried urged other Board members to attend future meetings, as there are special sessions for Board members. A suggestion was made to notify Board members of the next conference, which will be held in the fall.

Employees now have access to forms on-line regarding sick time.

Other Items

Robert Reinbolt inquired about the compilation of a list of tobacco offenders. Larry Vasko that the list had been compiled and that much work went into it, as it was broken down by jurisdiction. Mr. Zgodzinski announced that the list was sent. Mr. Reinbolt suggested providing copies to Board members particularly the ones from the different jurisdictions for awareness. Mr. Vasko said that there were only four and Toledo had most of them.

Public Health in the News

Dr. Donna Woodson reported on public health in the news. There was a BLADE article (May 21, 2013) titled “Measles Cases Surge across Britain” citing that vaccines were refused based on a flawed report. The article stated that more than a decade ago, British parents refused to give measles shots to least a million children because of now discredited research that linked the vaccine to autism. The country previously had only several dozen cases of measles. This year it had more than 1,200 cases and last year it had nearly 2,000 cases. Globally, measles is still one of the leading causes of death among children under age 5 and it kills more than 150,000 people a year. In the United States, all children are required to have a second MMR.

Also, research revealed that 20 percent of handbags contain more bacteria than a toilet and ear plugs contain a lot of bacteria.

On May 20, 2013 at a meeting of the World Health Assembly in Geneva, Margaret Chan, Director General of the World Health Organization (WHO), commented that we are living in deeply troubled times. In these troubled times, public health looks more and more like a refuge; a safe harbor of hope that allows and inspires all countries to work together for the good of humanity.

Next Meeting

The next meeting will be held on Thursday, June 27, 2013 at 8:30 a.m. at the Western Lucas County Clinic, 330 Oak Terrace Blvd., Holland, Ohio.

Adjournment

Reynald Debroas made a motion to adjourn the meeting. Barbara Sarantou seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 10:25 a.m.

Signed:

**Dr. Donna A. Woodson, President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**