

**LUCAS COUNTY REGIONAL HEALTH DISTRICT  
Board of Health Meeting  
Department of Operations Center (DOC) #254**

**March 28, 2013 – 8:30 A.M.**

**Roll Call**

A roll call was taken of Board members for attendance.

*Present:* Darlene Chaplin, Barbara Conover, Reynald Debroas, Mary Duncan, Perlean Griffin, Matthew Heyrman, Donald Murray, Robert Reinbolt, Barbara Sarantou, Hans Schmalzried, Dr. Christopher Sherman, Dr. Donna Woodson

*Absent:* A. Debra Nicotra (excused)

*Guests:* Dena Nowakowski, Union Steward, AFSCME Local 7; Cathy Noble, ONA Representative; Kevin Pituch, Assistant Prosecutor; Mura Patel, M.D., ProMedica FFP; Bryson Fisher, University of Toledo; Juan Montoya, University of Toledo College of Medicine; Juenethia Fisher, City of Toledo, Department of Neighborhoods

*Staff:* Clark Allen, Stacy DeBruyne, Mary Frank, Dr. David Grossman, Joanne Melamed, Larry Vasko, and Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

**Introduction of Guests**

Larry Vasko introduced Clark Allen, WIC Director, who will represent Barbara Gunning. Dr. Gunning is in Columbus today for the Minority Health Kickoff. Stacy DeBruyne, Public Information Officer, will be presenting today regarding Media Campaigns. Juenethia Fisher is here today from the City of Toledo Department of Neighborhoods to monitor. Bryson Fisher is here to monitor a health coalition meeting. Dr. Donna Woodson introduced Juan Montoya, who is two months away from obtaining his MD degree. He will be going into Emergency Medicine at Chapel Hill, North Carolina.

**Minutes of February 28, 2013**

The minutes of the February 28, 2013 meeting were reviewed. On page 8, under Other Items, paragraph one, capitalize “Noro-virus”. There was agreement. Robert Reinbolt made a motion to approve the minutes as amended. Donald Murray seconded the motion. A vote was taken of those present. Motion carried.

**Agenda**

There were no changes to the agenda.

**Vouchers**

Dr. Christopher Sherman reported that the Audit/Finance Committee had reviewed the vouchers this past Tuesday and found them to be satisfactory.

A question was raised about the WIC Dairy for \$27,830.14 and whether the amount was only for milk. Joanne Melamed explained that this involves our contract with Toledo Hospital (vendor) for their WIC site.

Robert Reinbolt made a motion to approve the payment of the March vouchers. Dr. Christopher Sherman seconded the motion. A vote was taken: 12 yeas, 0 nays. Motion carried.

### **Confirmation of New/Separated Employees**

Larry Vasko reported that there were no newly hired employees and no separations this past month.

### **Audit/Finance Committee Report**

Dr. Christopher Sherman reported that the Audit/Finance Committee met on March 26 and the following items were covered: February 2013 Financial Status, March Bill Schedule, Grant Funded Programs, Contracts, Transfers of Appropriations, 2014 General Fund Budget and Clinics Analysis.

### **February Financial Status**

The “Consolidated Financial Report” was reviewed and is attached.

### **Grant Funded Programs**

Total submitted applications in the amount of \$10,740,237 for 2012-2013 fiscal years, and during this same time period we were awarded \$6,730,226 in funding. Total applications in the amount of \$472,226 for 2013-2014 fiscal years, and during this same time period all applications are in pending status. We received notice of award for the Tobacco Prevention grant for \$52,000. We received a notice of reduction for the Sixty Plus Grant. The original grant award for \$101,625 has been reduced to \$61,576. This involves internal issues, but through no fault of the Health Department.

We were declined two awards—Accreditation Readiness and CQI Support for Local Health Departments (\$10,000) and Susan G. Komen Cancer Foundation (\$125,000). Administration has not yet received a debriefing on these two grants.

We have four pending grant applications:

1. Rodent Nuisance Control - \$112,271
2. Coastal Resource Management - \$27,641
3. Local Offices of Minority Health - \$60,000
4. ProMedica Health System HRSA grant – TLCHD Sub-contractor - \$83,314

A 100% match from the General Fund is required for the Rodent Nuisance Control grant. A partial match (\$20,016) is required for the Coastal Resource Management grant.

There was one contract for Workplace Resources - \$3,333.12.

### **Transfers of Appropriations**

Dr. Christopher Sherman read two Resolutions/Transfers of Appropriations verbatim.

Donald Murray made a motion to accept and approve the two resolutions:

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of February 2013 in the ordinary course of business. Total of transfers was for \$3,613.77, consisting of charges in various expense categories.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of February 2013 in the amount of \$1,891.39 for revenue estimates and \$-445.17 expense appropriations. This represents retirement of old MRC programs.

Robert Reinbolt seconded the motion. A vote was taken: 12 yeas, 0 nays. Motion carried.

#### Board of Health Resolution – 2014 General Fund Budget

Dr. Christopher Sherman read a Board of Health Resolution regarding passage of the 2014 General Fund Budget verbatim.

Donald Murray made a motion that Board of Health Resolution is required to pass the General Fund Budget for 2014, total budgeted expenditures and sources of revenue are \$8,016,462.00. Robert Reinbolt seconded the motion. A roll call vote was taken: 12 yeas, 0 nays. Motion carried.

#### Clinic Analysis

Barbara Gunning presented to the committee information on clinics activity for the months of January and February 2013. The report provided information on the Western Lucas County Clinic and Downtown pediatric, prenatal, and adult medical clinics arranged by number of patients seen by provider and by payer source. The committee decided that it would be best to have the Ad-Hoc Committee meet separately, discuss the information and then make recommendations to the entire Board.

Robert Reinbolt inquired about the pending application regarding the Coastal Resource Management grant from TMACOG concerning the general fund match of \$20,016. Was it included in the budget or do we need to find the money for it? Joanne Melamed replied that it was included in the budget, although the amount is only half.

Mr. Reinbolt also asked about the 60 Plus Program whether it was going to receive full funding or reduced funding. Some members thought there would be no funding. Dr. Grossman explained that one of two nurses remain in that program; Cathy Noble, Public Health Nurse, remains in that program. He pointed out problems such as expenditure of funds for another nurse, fees not being forthcoming, and goals not being met through no fault of our own. Also, the Area of Office on Aging revamped their policies regarding their personnel. We will continue to monitor this program and see what happens next year. Robert Reinbolt asked if the community would receive less service or would the Area Office on Aging pick up some services. Dr. Grossman felt that overall the community would receive less service. However, Toledo Hospital and the Area Office on Aging conduct some of their own programs so there are some gaps that they will try to fill.

In answer to an inquiry about the program, Cathy Noble explained the 60 Plus Program and its responsibilities. The nurses conduct health assessments, blood pressures, referrals, and other vital services mainly at senior centers and senior apartments in Lucas County.

Robert Reinbolt asked whether this program was eligible for CDBG funding. Dr. Grossman said this might be worthwhile to pursue.

Robert Reinbolt made a motion to approve the committee's report. Donald Murray seconded the motion. A vote was taken: 12 yeas, 0 nays. Motion carried.

#### **Ad-Hoc Committee – Western Lucas County Clinic (WLCC)**

Robert Reinbolt said that Dr. Sherman had previously covered this item. Some statistics were provided and everyone reviewed them. We will monitor them in the coming months. They undoubtedly raise many questions.

#### **Clean Indoor Air Program Update**

Eric Zgodzinski said that the Clean Indoor Air Program was brought up at last month's Board meeting. He provided background information about its history and our involvement. He said that he thought it was really from the work of this Board and Dr. Grossman that pushed the State of Ohio to look at this issue in a statewide manner. He reported on various fines. A total of 169 cases were investigated. The number of cases that were dismissed is 101 and the number of open investigations is 27. We currently have \$413,443.50 in outstanding fines but have only collected about \$90.00. A status report was provided on The Rip Cord, John's Four Seasons and Still Delaney's Lounge. Mr. Delaney alone owes about \$56,000 in fines.

Hans Schmalzried requested a list of all entities that owe fines. There was agreement.

Barbara Sarantou raised the question of enforcement and potentially placing liens on properties. Dr. Woodson said that as we gather information before the upcoming Legislative meeting it might be helpful to send some information out to Board members. We can support the suggestions we make to the legislators in terms of getting some money for the Sixty Plus Program.

#### **Media Campaigns – Stacy DeBruyne, Public Information Officer**

Stacy DeBruyne provided a powerpoint presentation on "Media Campaigns". She said she started the foundation on The Media Campaign Program about a year ago doing local and national marketing. Locally, she chose pictures of events the Health Department has done including "Get the Lead Out 5K Race" and Flu Clinics. Nationally, she presented at the Centers for Disease Control on our Health Department. This included what our agency has been doing, how our agency works with social media and how we were getting out to conferences throughout the United States. The Board shared that they were very impressed about a health department such as ours taking a lead in the area of media campaigns. Most recently, she and Eric Zgodzinski presented at the Public Health Preparedness Summit in Atlanta, Georgia. For the future we plan to work on Facebook targeted ads, working with the BLADE, develop a new website linking to the County website and other endeavors. Larry Vasko added that Ms. DeBruyne is currently working on the Medicaid Expansion Project.

She will also interview with the Department of Biosecurity about social media in health departments and public health, and some of the work/campaigns currently in progress and trying to start in Lucas County.

Matt Heyrman stated he sees an opportunity for the Health Department through social media to become a source of information about the Affordable Care Act. He mentioned that Barbara Gunning had recently provided much information on that topic. Dr. Woodson thanked Stacy DeBruyne for her presentation.

(Dr. Christopher Sherman left at approximately 9:30 a.m.)

### **Maternity Unit Licensures**

Dr. David Grossman reported that we have two maternity unit licensures for Board approval today. They are ProMedica Bay Park Community Hospital and St. Luke's Hospital. Both have passed inspections by the Ohio Department of Health and our Local Health Department.

Donald Murray made a motion to approve maternity unit licensure for the ProMedica Bay Park Hospital. Robert Reinbolt seconded the motion. A roll call vote was taken and Board members voted as follows:

Darlene Chaplin	Yea
Barbara Conover	Abstained
Reynald Debroas	Yea
Mary Duncan	Yea
Perlean Griffin	Yea
Matthew Heyrman	Yea
Donald Murray	Yea
A. Debra Nicotra	Not Available
Robert Reinbolt	Yea
Barbara Sarantou	Abstained
Hans Schmalzried	Yea
Dr. Christopher Sherman	Not Available
Dr. Donna Woodson	Yea

Voting: 9 yeas, 0 nays, 2 abstentions. Motion carried.

Darlene Chaplin made a motion to approve maternity unit licensure for St. Luke's Hospital. Robert Reinbolt seconded the motion. A roll call vote was taken and Board members voted as follows:

Darlene Chaplin	Yea
Barbara Conover	Abstained
Reynald Debroas	Yea
Mary Duncan	Yea
Perlean Griffin	Yea
Matthew Heyrman	Yea
Donald Murray	Yea
A. Debra Nicotra	Not Available
Robert Reinbolt	Yea

Barbara Sarantou	Abstained
Hans Schmalzried	Yea
Dr. Christopher Sherman	Not Available
Dr. Donna Woodson	Yea

Voting: 9 yeas, 0 nays, 2 abstentions. Motion carried.

### **Environmental Health Issues Committee**

Donald Murray said there was no report.

### **Personnel Committee**

Robert Reinbolt said there was no report.

### **Facility Committee**

Dr. Donna Woodson said there was no report.

### **Contracts**

Dr. David Grossman said that there were no additional contracts.

(Dr. Christopher Sherman returned at approximately 9:35 a.m.)

### **Division Reports**

#### **Administrative Services**

Joanne Melamed reported. A summary of the activities for the month of February and March 2013 was presented. This report addresses federal sequestration and how it will possibly affect our health department. The report lists our current grants and our current funding with an immediate reduction in funding of 8%. There are 14 grants total and 3 of these will not have a reduction. They are Women, Infants, and Children, Medical Reserve Corps and the Lead Based Paint Hazard Control Grant. The federal government has targeted the cuts, which could range from 4% to 20%. Also, starting in 2014, all new grant awards will be on a cost reimbursement basis and require monthly expenditure reports.

#### **Vital Statistics**

We wish to express sympathy to co-worker JoAnn Arthur who lost a daughter to a long battle with cancer. We also wish to thank Dena Nowakowski and Gwen Nominee, who stepped in to help the Vital Statistics Office.

#### **IT Department**

Scott Francis attended the third and final Allscripts advanced functionality training. He and Kathy Fuhr produced very helpful management tools by using Crystal reports.

#### **Community and Environmental Health Services**

Eric Zgodzinski reported that a written report is in the packet.

#### **Strategic Planning and Accreditation**

This is the start of the Strategic Planning process. This training is in final draft form. We will be getting this out to the Board to make sure everyone is comfortable with it. The Board will have the ability to make changes and/or additions. Then it will be brought to the bigger group

for further review. The various levels were explained with the Committee being the first line before starting the actual process. It is important to make plans, to look at what we need to do and examine how we need to get there. The way this will be done will be a little differently than before. A powerpoint presentation was done. It appears that 61% of all health departments do not have a Strategic Plan and 30% to 80% of those with plans have then failed. The road to public health is laid in the Domains. A “snapshot” and first training of the Domains was provided.

Dr. Grossman commented that we made the commitment to tie it in with Accreditation, as with the new budget, Accreditation will become mandatory. So this format forces us to adhere to it as we need to be accredited and since our Strategic Plan has dove tailed with accreditation our chances to obtain grants will possibly increase. He noted that the first eleven health departments nationwide had obtained accreditation; however, they all previously obtained Robert Wood Johnson monies. It is estimated that we should gain accreditation in one or two years. The Domains are created by the Public Health Accreditation Board (PHAB) and we are using them as our platform. Once we obtain accreditation, the plan would have to be revamped every three years as one of the accreditation mandates.

### **Health Services**

Clark Allen, WIC Director, reported for Barbara Gunning and highlighted the following items: Minority Health Month Kickoff, Minority Health, Healthy Lucas County, Block Watch, Women, Infants, and Children.

#### **Minority Health Kickoff**

Dennis Hicks, Minority Health Coordinator, and Barbara Gunning, Director, Health Services, are in Columbus today as part of the Minority Health Kickoff celebration. On April 6, 2013 there will be a kickoff for a program called “One Million Healthy Steps” This walking program is geared toward promoting good health. Mr. Hicks and Mr. Allen attended a seminar called “Bridges Out of Poverty” at the YMCA on Summit Street. It was a very informational program. On April 14, 2013 there will be a program and a film titled “Soul Food Junkies”. A dinner and discussion will follow. On April 27, 2013 a Minority Health Summit will be held at the Bethlehem Baptist Church. The keynote speaker will be Dr. Hiram E. Fitzgerald. Board members were invited to attend these events.

#### **Healthy Lucas County**

On March 21, 2013 Healthy Lucas County held its first of the five meetings on addressing the top priorities that came out of the Community Health Needs Assessment. The top five priorities were read.

#### **Block Watch**

Rebecca Anderson has been promoted to Clinic Supervisor. She presented at a block watch meeting on March 12. She discussed the services that the Downtown clinic and WLCC offer. As Stacy DeBruyne said we are going to do a lot more of our advertising of our services in the community.

## WIC

The WIC Program background, eligibility, current caseload and program highlights were presented. WIC is a federal program funded by the U.S. Department of Agriculture and it is about \$6.5 billion nationwide. WIC did take out a bit of reduction for fiscal year 2013 and adjustments were made. The current caseload is 14,476 participants. We are also very proud of our Farmers Market and Breastfeeding Support Programs.

## Health Commissioner's Comments

Dr. Grossman and Larry Vasko sent Letters to the Editor and they were published. Although some language was changed, the tone was similar.

Dr. Grossman reported that he has been working on 5 to 8 points that we will review with the Board before presenting them to our legislators on April 19. House Bill 59 as written will directly impact our health department, as well as the composition of this Board. We will prioritize our list and present it accordingly. Two Ohio State Senators, six members of the Ohio House of Representatives, and several Northwest Ohio Health Commissioners have been invited to attend the Legislative Breakfast. The Director of the Ohio Association of Health Commissioners (OAHC) will also be invited to the meeting. A flyer of the event will be sent to all Board Members. Dr. Grossman said he had also written a letter of invitation to the legislators. This will be a good opportunity to meet them.

Dr. Woodson commented that she agreed with Matt Heyrman that this could be a very important role that we play. Furthermore, she would like to continue that conversation.

Dr. Grossman said that he missed the District Advisory Council meeting last Monday and requested Larry Vasko to comment. He heard that there was no quorum. The staff did a wonderful job and Eric Zgodzinski did an excellent job on his presentation regarding Point of Distribution Sites (PODS). Larry Vasko reported that six District Advisory Council members were present. They did appoint an Executive Group comprised of five members. The Executive Group plans to meet within 30 days to make a Board of Health appointment. If the group fails to make an appointment, then the State Health Director would make the appointment.

The DAC had requested and it was agreed that they would send out the DAC invitations. The attendance was 6 out of 22 DAC members who attended the meeting. The outcome was that they thought the budget was okay, but we (the Toledo-Lucas County Health Department) should plan on reductions in the future as everyone knows things will worsen in the future. The DAC made several suggestions including: sending clients/patients to local hospitals and eliminating the Dental Clinic. Mr. Zgodzinski gave a good presentation to the DAC about PODS. We did promise that we would meet with the Trustees throughout this next year regarding the 2014 budget. Our budget has already been reduced by 8%. During the last four years we have been at the 2003 budget level. At some point we will need to increase our budget amount. Larry Vasko also spoke about the 60 Plus Program and finished by stating that, in general, the DAC meeting went well.

Dr. Grossman commented on the Medicaid program and an ongoing experiment in Oregon that is now creating an Accountable Care Organization (ACO). It will involve all Medicaid individuals and all public employees under the state system. We (as a department) support



Medicaid Expansion as that would enhance medical coverage of the group we see. Dr. Grossman and Barb Gunning also attended a related meeting at the Ability Center last Friday. It is anticipated that Medicaid Expansion will pass the House and then the Senate within two months. We will be working with Robert Reinbolt and the committee to iron out some details.

Robert Reinbolt asked Kevin Pituch if a city or village did not wish to send a representative to the DAC meeting, could a Board Member be appointed as their representative. Could a proxy vote for them?

Mr. Pituch said he would review this matter.

### **Public Health in the News**

Dr. Donna Woodson reported on public health in the news. Last month we requested two responses to the BLADE Letter to the Editor and they were printed. There was a response regarding the three major hospitals working together toward a common goal—improving the overall public health of our community. While we are happy about that; our Health Department was not mentioned in the article. Dr. Grossman also responded in the editorial page about fast food restaurants. Dr. Grossman said it dealt with health rankings. Larry Vasko also issued a response regarding the inspection of supermarkets.

The first week of April is always National Public Health Week. An article from Oklahoma titled “National Public Health Week is April 1-7” was distributed. The article talked about how public health is involved with stopping the spread of disease and re-emerging diseases like tuberculosis. Some diseases can also be used as weapons and lead to potential biological events. Also, Eric Zgodzinski and his staff have been working on obesity, lack of exercise, consumer protection, early disease protection and other items. Please celebrate National Public Health Week starting on April 1.

Board members were urged to attend the important Legislative Breakfast on April 19, 2013 at the Holiday Inn French Quarter in Perrysburg, Ohio.

### **Next Meeting**

The next meeting will be held on Thursday, April 25, 2013 at 8:30 a.m. at the Health Building, Department Operations Center (DOC) #254, 635 N. Erie Street, Toledo, Ohio.

### **Adjournment**

Donald Murray made a motion to adjourn the meeting. Robert Reinbolt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 11:00 a.m.

**Signed:**

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**Dr. Donna A. Woodson, President  
Lucas County Regional Health District**

**Attested By:**

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**David Grossman, M.D.  
Secretary to the Board**